

**PLUM CREEK NORTH MASTER HOMEOWNERS
ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES**

March 13, 2017

**Philip Miller Library
100 South Wilcox
Castle Rock, CO 80104**

*Jamie LaRue Room
5:00 p.m.*

I. CALL TO ORDER

The March meeting of the Board of Directors for the Plum Creek North Master Homeowners Association, Inc. was held at 5:00 p.m. at the Philip Miller Library, in the Jamie LaRue Room, Castle Rock, CO 80104. The meeting was called to order at 5:16 p.m. by David Littler – President. Board Members present; David Littler, President, Monte Tucker, Vice President. Absent; Frank Gappa, Secretary/Treasurer. Representing management: Kim Maguire, CMCA with Premier Property Management, LLC.

II. APPOINT OFFICER POSITIONS

Mr. Tucker motioned to keep the Officer positions the same as 2016. Dave Littler, President. Monte Tucker, Vice President. Frank Gappa, Secretary/Treasurer. Motion was seconded and passed unanimously.

III. HOMEOWNERS FORUM

No homeowners present.

IV. APPROVAL OF MINUTES

- a. Mr. Tucker motioned to approve the minutes dated September 14, 2016. Motion was seconded and passed unanimously.

V. FINANCIAL STATEMENTS

- a. Ms. Maguire presented the February 2017 financial statements. To include the bank statements, payables, monthly and year to date income statement, AR Aging Summary and bank reconciliations/summary details. Mr. Tucker motioned to accept the financial statements as presented. Motion was seconded and passed unanimously.
- b. Mr. Tucker motioned to approve the payables as presented. Motion was seconded and passed unanimously.

- c. A/R Aging summary was presented by Ms. Maguire, there are no outstanding dues owed. No further action taken.

VI. OLD BUSINESS

There was no Old Business to discuss.

VII. NEW BUSINESS

- a. The 2017 Board Meetings are as follows, June 14, September 12 and the Annual and Budget Meeting will be held 10/23.
- b. Mr. Tucker motioned to approve the holiday light contract for the next three years, 2017, 2018 and 2019 with Designscares.
- c. The letter from the previous Diamond Head HOA to Lokal Homes was reviewed. No action taken.

VIII. ADJOURNMENT

Mr. Tucker made a motion to adjourn the meeting at 5:32 p.m. Motion was seconded and passed unanimously.

Respectfully submitted,

s/Kim Maguire

Kim Maguire, CMCA®
Community Association Manager